

**Minutes Of A Meeting Of Thrybergh Parish Council Held On
Thursday 7th November 2019
at the Parish Hall, Park Lane, Thrybergh (6.30pm start)**

Present:- Councillors G Trickett (Chair), D Bates, A Martin, B Shaw, G Marlow, M Senior, S Tennant, S Docherty & K Endicott.

Also present Ward Councillor A Napper and Three members of the public.

173/19. Apologies For Absence

Apologies received from Councillors T Knapton, G Senior, J Parsons and Ward Councillor K Reeder.

173/19. Declaration Of Interest

There were no declarations of interest.

175/19. Questions From The Public

The local resident leading the petition to reduce the speed limit on Doncaster Road (Fosters Garage to Thrybergh Country Park) gave an update on the latest position. There are still some procedural issues but, effectively, the limit is to be reduced from 40mph to 30mph from Fosters Garage but will not extend as far as the Country Park and RMBC will not agree to a crossing at the Country Park as it fails to meet Government criteria for the placing of crossings. Discussions are still ongoing as to the actual location of a proposed central refuge on Doncaster Road. The resident also asked if it was possible to put a speed activated device at the point of the speed limit changing from 40mph to 30mph as an additional security measure. All items were discussed and it was believed that a speed activated device is an issue for Highways but the clerk will check this. It was agreed that the parish council will look at the documentation closely and put it on next month's meeting as an Agenda item to try to bring a successful outcome for all parties to the speed limit reduction request.

Another local resident raised the issue of providing activities for the young and elderly of Thrybergh. This would include items such as Halloween Walks, a Christmas tree and lighting ceremony, Easter egg trails and Christmas dinner for the elderly. The resident said that she had produced a Facebook page and was attracting a lot of interest. The councillors advised that many of the items had been tried in the past with very limited success but that it was nice to see a local resident keen to get involved with the community. It was also advised that any activities involving children and the vulnerable were strictly controlled and would require DBS checks for all those involved. It was agreed that the resident would send in a list of proposed items and this would be discussed as an Agenda item at the next meeting and it was also stressed that the parish council are very supportive of measures to benefit the community.

176/19. Minutes of the Previous Parish Council Meeting Held on Thursday 3rd October 2019

Mover: Councillor G Marlow Seconder: Councillor S Docherty

Resolved: That the minutes of the previous meeting of Thrybergh Parish Council, held on Thursday 3rd October, be approved as a correct record and signed by the Chairman.

177/19. To Discuss Any Matters Arising from the Previous Minutes.

105/19 – Bill Winder Cup. All schools now have the new proposed date for 2020 in their diaries.

110/19 – New Bar. Will be covered on Agenda item 9 – Parish Hall Committee Meeting Report.

119/19 (AOB) – parking. The clerk has again spoken to RMBC and the local PCSOs about the obstruction caused by motor vehicles on the pavement outside the shops where Oldgate Lane, Hollings Lane and Park Lane meet.

146/19 - Silverwood Colliery Wheel. The clerk reported that Dalton Parish Council had also agreed for the work to be carried out. The instruction has been given to the handyman to proceed but he needs a period of 3 to 4 days of weather without rain to complete the work. It may now be that the work will have to be done in the Spring next year and the clerk will keep the council informed of progress on this matter.

178/19. Police & Crime Report

The clerk distributed the crime statistics for September and the latest Rotherham North Neighbourhood Newsletter was available for reading. No items of significance had been raised by the PCSOs in recent meetings. Today's PCSO session for the public had been cancelled due to the local flooding issues.

179/19. Community Infrastructure Levy (CIL)

The clerk advised that he had been on a recent CIL seminar and went through the presentation he had been given. Effectively, the use of any CIL monies is for infrastructure projects and cannot be used for day to day parish council expenditure. A report has to be given to the Borough Council on how the money has been spent and it has to be returned to the Borough Council if it remains unspent. Any monies generated through the scheme are split with 80% being retained by the Borough Council for strategic infrastructure projects within the Borough, 15% is granted to the Parish Council where the money has been generated (this increases to 25% if there is an existing Parish Council Plan) and 5% retained by the Borough Council to pay for the running costs or organising CIL.

The clerk then advised that we have a broken bench outside the parish hall that needs to either be replaced or removed and scrapped. He has checked with RMBC and our recent CIL payment of £607.48 could be used to purchase a replacement bench. Several designs were shown to the councillors and it was felt that a wooden bench would be most suitable and best value for money. The CIL payment will cover most of the costs of the purchase and fitting of the new bench and disposal of the old but it may be that there will be additional money required.

Mover: Councillor D Bates Seconder: Councillor A Martin

Resolved: That the CIL payment be used (plus additional money from the Parish Council if required) to purchase and fit a replacement bench and for the scrapping of the current bench.

180/19. Parish Hall 5 Year Electrical Test & Report.

As discussed at last month's meeting, we have concluded our 5 yearly fixed wire test (PAT Testing) of the parish hall and it raised several issues that required rectification. It had been agreed that we get the work done immediately due to H&S requirement. We now have invoices for £575 for the PAT Testing and £2743.74 for the remedial work. We are just awaiting finalised documentation then the clerk will arrange for 2nd party inspection of the work as requested in the October meeting.

Mover: Councillor M Senior Seconder: Councillor A Martin

Resolved: That the electrical inspection and remedial work be done and the relevant invoices be passed for payment.

181/19. Parish Hall Committee Meeting Report.

The hall committee met on Monday 28th October for a walk round review of the Parish Hall. The purpose of the meeting was to conduct an internal and external viewing of the hall to check the state of the building and to determine what repair work was needed.

External Inspection

Cenotaph Area – we have 4 benches around the cenotaph, three have been repainted for the Remembrance Service and one needs replacement as it is broken. It was agreed in Agenda Item 179/19 to use the CIL money to replace the bench.

The Cenotaph has been cleared of weeds and some moss that was growing on the stonework but there is still some moss that should be removed most probably by jet washing. The clerk is discussing the feasibility and cost with our handyman.

It was noted that the light on the Cenotaph was now working and was set to come on 6pm to 10pm.

The clerk will reset the timer to 5pm to 10pm now that the clocks have gone back.

Front of Hall - Two missing covers on extractor fan outlets on disabled and ladies toilets. Discuss with handyman.

Outside safety light (on corner near Cenotaph) not working. It was decided to replace with a new PIR activated unit, which has now been done.

Side of Hall (Vale Road) - All fine, no issues.

Back of Hall - guttering with broken brackets and missing gutter end pipe work, the clerk to discuss with the handyman.

Side of Hall (Park Close) – There has been another attempted breake in, this time through the newly fitted safety door. The door resisted the attempt but was damaged in the process but has now been

repaired free of charge by the joiner who originally fitted the door. It was also noted that four of the windows had been damaged by air rifle pellets with 5 distinct fractures. There was also vandalism damage and air rifle shot damage to much of the plastic decorative cladding on the wall and the 'Danger - Keep Off' sign near the flat roof has been extensively used as a target by the air rifle vandals. The clerk had arranged for a glazing company to assess the damage and they had visited earlier in the day and their quote will be sent shortly.

Internal Inspection

Reception - All OK.

Disabled toilet – It is now fitted with the baby change unit.

Gents toilet – requires new air traps and flush valve. We have been quoted £330 to complete the work.

Mover: Councillor M Senior Second: Councillor G Marlow

Resolved: That the required plumbing work be done at a cost of £330.

Ladies toilet – All OK.

Cleaning Room – The extraction system is not currently working and the clerk will ask the electricians to quote for repair once the room has been sorted and cleared of any non required items.

CCTV Room/Storage Room/Cloak Room - All OK

Bar - All Ok following refurbishment. The clerk is still trying to source a couple of pictures of Thrybergh to finish it off. It was discussed whether blinds were needed for the windows looking into the main hall. The clerk advised that we had received a quote of £330 for vertical blinds and £430 for roller blinds for this area. It was decided after general discussion that blinds were not required. It had been agreed at the previous meeting to repair/modify the bar shutters following the installation of the new bar. The clerk advised that this has not yet been done as he was trying to get the quote lowered; if a reduction could not be obtained then the order for the work to be done would be issued at the previously quoted rate.

Kitchen Area - All OK. The former storage area for beer barrels has been cleaned, painted and shelving put in for storage for bar products.

Bin Area/Power Room - All OK, repairs to electrical systems all now completed.

Committee Room - All OK. Councillor Martin has donated a new clock to replace the one that was broken recently.

Main Hall - plaster repair work needs to be done on the corner leading to the exit door. It was also discussed that some sort of plastic protective covering needs to be fitted to prevent further damage. The clerk will discuss this with the handyman.

Cost of painting the hall would be put into the budget for next year as it was felt that it was time for the main hall to be 'refreshed'.

The floor has many scratches and we have been advised that it is no longer possible to skim the surface. At some stage in the future we will have to consider flooring replacement but this will be a major capital expenditure item.

Conclusions - generally, the hall is in a good state and requires some minor repair work which the clerk will get costs for. The cleanliness of the hall was to the required standard.

182/19. Remembrance Service – Expenses and Risk Assessment.

The chairman advised that everything was now in place for the Remembrance Service on Sunday and details have been placed on our website and will be in the Advertiser being published 8th November. The clerk advised that we also have a risk assessment in place for the Remembrance Service and a copy of this will be placed on the notice board.

We have previously paid £25 expenses to the bugler and we also now have an organist for the hymns and the council discussed expenses for both.

Mover: Councillor M Senior Second: Councillor A Martin

Resolved: That the sum of £25.00 be paid as expenses to both the bugler and the keyboard player.

183/19. WWI Memorial Plaque.

The clerk advised that the WWI Memorial from the hall reception has now been sent to Hirst Conservation in Sleaford. This company was recommended to us by the Imperial War Museum in London. They have advised undertaking trials to improve the appearance and then, if suitable, they

would sympathetically renovate the plaque and re-wax it. They recommend retaining the existing stainless steel bolts rather than using bronze ones as this will reduce galvanic corrosion. The bolt heads would be treated to ensure they integrate with the bronze. Work would be undertaken at their day rate of £445 per day and they expect work to take 2-3 days. It was felt by the council that they needed a more detailed and accurate break down of the costs. The clerk advised that the issue was that they would not know how much work and therefore time it would take until they actually started the work. Nevertheless, the councillors insisted on a more accurate costing and asked the clerk to revert to Hirst Conservation and then place it on the December agenda. The clerk will request this information.

184/19. Bouncy Castle In The Parish Hall.

The chairman advised that we are receiving increasing requests for bouncy castles in the hall for children's party. We had banned them very recently but now have a situation where we have requests for booking from peoples who had castles last year. We have checked and there is no legal reason or Borough Council directive banning their use. The only issue is the marking of the hall floor as it takes a while to buff out/remove the marks that they leave. It was noted that we would have to replace the flooring within the next couple of years and that the use of castles is not actually detrimental to the floor at present. Insurance for the use of castles is provided by the hire firm but only if they stay with the castle all day. We have been in contact with our insurers and it would only be £50/60 to add the use of bouncy castles in the hall to our insurance premium. It was felt that we can accept castles in the hall provided we added them to our insurance and the clerk will arrange this. It was also noted that the decision will be reviewed when we replace the flooring.

Mover: Councillor K Endicott Seconder: Councillor S Docherty

Resolved: That we accept bouncy castles in the hall and their use to be added to our insurance policy cover.

185/19. Rotherham Holiday Aid – Grant Request.

We have received a request for a grant from Rotherham Holiday aid and we have traditionally given an annual grant of £100-00.

Mover: Councillor S Docherty Seconder: Councillor A Martin

Resolved: That a grant of £100.00 be made.

186/19. Parish Council Elections – Hall Hire Cost.

We have previously charged RMBC £240.00 for the hire of the hall for elections. This has been the same level for at least 5 years and it was felt that an increase was needed. It was also noted that this is a December election and we will need heating and lighting for the full day which is an extra cost for the parish council.

Mover: Councillor M Senior Seconder: Councillor B Shaw

Resolved: That the council increase the cost of hall hire for elections to £300.00.

187/19. ACCOUNTS FOR PAYMENT

The Council considered the schedule of accounts for payment.

Mover: Councillor M Senior Seconder: Councillor G Marlow

Resolved: That the schedule of accounts for payment, as now submitted, be approved and signed by the Chairman.

188/19. Items Of Correspondence

The following items of correspondence had been received since the October meeting and were made available to be read by the councillors:-

- (a) Community First Newsletter
- (b) White Rose Update
- (c) Rotherham VAR Bulletin
- (d) SLCC Bulletin
- (e) YLCA – VE Day 75 – 8th May 2020.
- (f) FCC Community Foundation (formerly WREN) Funding Available.
- (g) RMBC CIL Presentation
- (h) Consultation on Draft Supplementary Planning Documents.

- (i) South Yorkshire Police Media Statement – Recruitment of 151 Officers.
- (j) South Yorkshire Police Media Statement – Crime Statistics for South Yorkshire.
- (k) SYP Alert – Courier Fraud.
- (l) Friends of the Earth – Climate Change
- (m) Community First Yorkshire – AGM 2019

188/19. Items of Report

The clerk advised that he had attended the clerks meeting at Catcliffe Memorial Hall on 23rd October. Items discussed were draft Local Council Planning Protocols, Ward boundary changes and Local Council Elections in 2020, a Neighbourhoods Strategy update, Health & Safety and a proposed clerks budgeting seminar at the Town Hall.

Councillor Shaw advised that he had not attended the recent meeting of the South Yorkshire branch of the YLCA due to ill health.

189/19. Any Other Non Financial Business

The parish council has been approached by a concerned resident about proposed cuts to the no. 116 bus service operated by First Group. They are looking to change the frequency from every 20 minutes to every 30 minutes. It was felt that this will have a serious affect on those living in the St Leonards Avenue and Warreners Drive areas of Thrybergh. The local resident has written to First Direct with alternative proposals and a complaint about their consultation period as this seems to be only internet based and it has not been widely publicised by First Direct. The clerk confirmed that the parish council had not been notified about any future changes. It was decided that the clerk, on behalf of the parish council, would write a letter of complaint objecting to the proposals.

The chairman reported that he had received a letter from the Art Group thanking all at the parish council for their help and support with particular thanks being given to the caretaker and assistant caretaker.

The chairman reported that we had received a written notice of resignation from the parish council with immediate effect from Cllr Crehan. She has advised that due to increasing family and work commitments that she is unable to fulfil her duties as a councillor. Her resignation was accepted and the parish council would like to thank Cllr Crehan for her time and effort given to the council.

We have received written notice that the Sensory Arts & Craft classes at the parish hall are to cease due to dwindling numbers and ill health.

We have been advised by RMBC that BT intends to close 33 payphones in the Rotherham Borough and there is a public consultation from 1st November to 1st December 2019 with comments to be submitted to by 5pm on 1st December. None of the closures affect the Thrybergh or Dalton area.

The clerk advised that the upcoming training seminar on Code of Conduct and Social Media on Monday 2nd December at Dalton Parish Hall had been cancelled.

The chairman advised that the meeting of the Valley Ward Community Action Planning (CAP) on Monday 21st October had also been cancelled.

The clerk would be attending a meeting of the Town & Parish Council Network on 19th November.

The clerk is to attend a finance training day on 14th November and a seminar on budget setting at the Town Hall on 20th November.

Copies of the Annual Report of Community First Yorkshire are available on request.

We have been advised that someone has driven a 4X4 across the football pitch on Hollings Lane; the clerk is to look at additional security for the gates leading onto the field.

Date Of Next Meeting

The date of the next Council meeting was confirmed as **Thursday 5th December, (starting at 6.30 pm).**

Closure of Meeting at 8.40pm.

..... Chairman

