

**Minutes of a Meeting of Thrybergh Parish Council Held On  
Thursday 3<sup>rd</sup> September 2020  
at the Parish Hall, Park Lane, Thrybergh (6.30pm start).**

**Present:** - Councillors G Trickett (Chair), A Martin, B Shaw, G Senior, J Parsons & K Endicott.  
There were three members of the public in attendance.

**083/20 August Meeting of the Parish Council.**

The clerk advised that it was current NALC policy that all parish council meetings be conducted on-line due to the risks from Covid-19. Legislation was now in place for on-line meetings up to May 2021. If a live, face to face meeting was to be held then it must, effectively, be paperless and the reason why the live meeting is being held stated in the minutes. We have had to meet as not all councillors had access to internet, smart phone or email so a face to face meeting was our only option. A full risk assessment had been undertaken by the clerk and all of the required procedures have been undertaken to open the hall safely. The hall would remain closed but a future date would be discussed as an agenda item later in the meeting.

**084/20. Apologies For Absence.**

Apologies received from Councillors M Senior and D Bates. The chair advised that Councillor T Knapton had been admitted to hospital so apologies were registered.

**085/20. Declaration Of Interest.**

Councillor G Senior expressed an interest in agenda item 10 (Minute 092/20) Parish Hall Roof.

**086/02. Questions From The Public.**

A member of public raised several issues. He asked why our litter pickers do not work on Doncaster Road. It was advised that this was a health & safety issue and that RMBC cover this very busy road. When RMBC clean it they use a lorry with warning lights and the cleaners work up to 100m in front of the vehicle effectively giving them a safe environment, they then move a further 100m up so that the workers safety is assured. It was raised that the road would be less dangerous given the new 30mph limit but it was the council's opinion that it remained a safety issue and responsibility will remain with the Borough. The issue of councillor's pictures on the website was raised and the member of the public was pleased that several councillors now had their pictures on the website. The clerk will speak with the remaining councillors to see if they wanted their pictures to be shown (there is no actual requirement for photographs to be shown). The member of public then congratulated the parish council and RMBC for clearing the overgrown trees and shrubs outside St Leonard's Parish Church although this has now exposed a large quantity of litter previously hidden in the undergrowth. The clerk advised that one of our cleaners will be on site on Friday 4<sup>th</sup> September to clear away the remaining rubbish and litter. The parish council would then arrange for the two benches to be given a fresh coat of paint. The last point was that RMBC had cut grass verges close to the Thrybergh boundary stone on Doncaster Road but had left a lot of clippings in the area. It was advised that this was a Borough matter rather than parish council but it was agreed that the clerk would speak to the Borough grass care team about the matter. The clerk then said that he would try to put as many links to Borough departments (Streetpride, fly tipping etc) on our website to make it easier for Thrybergh residents to get through to the correct Borough departments.

**087/20. Minutes of the Previous Parish Council Meeting held on Thursday 6<sup>th</sup> August 2020.**

**Mover:** Councillor K Endicott      **Seconder:** Councillor G Senior

**Resolved:** That the minutes of the previous meeting of Thrybergh Parish Council, held on Thursday 6<sup>th</sup> August, be approved as a correct record and signed by the Chairman.

**088/20. Matters Arising from Previous Meetings of the Parish Council.**

**146/19** – The clerk advised that contact had now been made with the handyman and that we were awaiting him to offer a date to carry out the work. It was requested by Councillor Shaw that if no date



is received within a couple of weeks then we should look at new tenders. The clerk will chase to set up a suitable date for cleaning work to be done.

**110/19 - 1<sup>st</sup> Choice Shutters** have confirmed that modification work to the bar shutters will take place 15<sup>th</sup> September.

**147/19 –** The resident leading the traffic calming scheme on Doncaster Road gave an update on the current status of the works and advised that they were now in discussions with the Safety Partnership in Hellaby as we start to enter the final stages of the project. The 30mph signs are now in place and the old 40mph signs on the road surface have now been removed. There is no date yet as to when the flashing speed indicator device will be in position but it has been agreed with RMBC that one would be fitted. Initially, it seems that this unit will be temporary but the parish council believe that it should be permanent given the traffic on the road and the high number of continental drivers using it to access the steelworks. Doncaster Road has been given a general clean up by RMBC and more Children's warning signs have been put up. The 2 planned central refuges close to St Leonard's Church will be in place by end October and traffic outside the church will be monitored. The bus stop close to the golf course has been moved which will aid drivers in and out of the golf club. It should also be remembered that one side of the road has a very narrow path or none at all which means pedestrians have to continually cross the road to make any progress. This allied with an expected footfall at the County Park is expected to be a major safety issue especially as the speed limit there is 40mph as South Yorkshire Police say a 30mph zone is virtually unenforceable. At the moment a traffic crossing point at the park is not on the agenda so the leaders of the speed reduction scheme are looking at the possibility of a further refuge and increased signage advising of crossing pedestrians. The parish council certainly supports any new crossing refuge and increased signage.

**128/19 –** the clerk advised that we were still awaiting information from RMBC on when the speed indicator devices would be in place on Vale Road and Hollings Lane. The chair then advised that it seems all parish councils that have requested or are buying speed cameras are awaiting information on when they will be in place. The clerk will continue to chase this issue.

**080/20 –** The clerk advised that the gates onto Hollings Lane had recently been repaired at a cost of £286.80 (Inc VAT) but have now been broken again and motor cyclists and a 4X4 had driven onto the pitch and damaged the playing surface. The incident has been reported to the police. The clerk is waiting for a new appointment time for new repair work to be done to the gates.

**080/20 –** The clerk confirmed that the trees on Hollings Lane have now been cut back which means it cannot be used as a concealed drinks and drugs den. One of the local residents leading the voluntary litter picking team advised that they had discovered the den when litter picking recently and had removed 10 bags of cans and bottles. They also found 6 used needles which reported to RMBC and these were cleared and taken away by the Borough collection team immediately. This was a perfect example of Thrybergh residents, the parish council and RMBC working together to improve the Thrybergh environment.

**080/20 –** The clerk advised that the last door will be fitted on Friday 4<sup>th</sup> September which will conclude the remedial firework that needed doing to comply with current regulations. The clerk will then contact the fire assessor to conduct another review to ensure all regulatory requirements are in place and a new fire report issued. Fire training of councillors, staff and hall hirers will be arranged when the hall is re-opened.

**080/20 –** The clerk confirmed that painting of the hall would begin on Tuesday 8<sup>th</sup> September and would finish by Monday 14<sup>th</sup> September latest. All skirting boards and ceilings will be white with walls and other wooden framing (currently red) being Matchstick and Smoked Trout (effectively coffee and cream).

**080/20 –** It was advised that the recent planning application number RB2020/1264 for an extension to 9 The Paddocks had been granted provisionally by RMBC.

**009/20 –** YLCA Training Programme for dates in September and October have been received. Any councillors wishing training should contact the clerk. It is expected that new councillors will undertake the 'New Councillors' course which is currently being run on-line due to Covid-19. If on-line training is not possible then it is OK to wait on actual face-to face training sessions to re-start.

**080/20 –** The clerk advised that a plumber would be fitting a new sink and clearing the blocked pipes in the cleaning room on Saturday 5<sup>th</sup> September at 8.00am.

#### **089/20. Police Report.**



The clerk gave details of the areas that made up the policing district of Rotherham North. The crime statistics for Thrybergh were then given to the councillors for consideration. It was reported that drop in sessions at parish halls remain cancelled but that on-line sessions were regularly taking place.

**090/20. Appointment of New Councillors.**

The chair advised that we had received three applications for the vacant posts of parish councillor and that the chair and the clerk had met two of the applicants for an informal introduction to the roles of parish councils and councillors. Unfortunately, one of the applicants had now revoked his application due to lack of time due to work commitments. It was then advised that one of the two applicants had not come due to the meeting due to work commitments and we would re-consider her application at the October meeting. Thrybergh resident Rachael Thomas then introduced herself to the council and advised why she wanted to become a parish councillor. As a parent with a child in a local school she is interested in setting up more activities for the children and youngsters of Thrybergh.

Members of the public were then asked to briefly leave the meeting so that the application could be discussed by council.

**Mover: Councillor B Shaw**

**Seconded: Councillor A Martin**

**All in favour.**

**Resolved: That Rachael Thomas be appointed as a parish councillor for Thrybergh South.**

**091/20. Re-opening of Parish Hall.**

Current Covid-19 requirements for re-opening of parish and community halls were considered before this item was discussed by councillors. The chair advised that we had been in contact with other parish councils in Rotherham and nearly all remain closed but are looking to re-open their doors mid to end September. Painting work is due to be completed in the hall by 14<sup>th</sup> September and then we have to do final hall checks and attach all of the required Covid-19 signs. It was decided that a provisional date of Monday 21<sup>st</sup> September be set as the date for re-opening and this would be met unless the Government changed the rulings given the current increase in infection rates. We have already done our risk assessment but it is a requirement that hirers of the hall conduct their own assessments and the clerk is willing to assist should any hirers require help. Unfortunately, it was decided that, due to current Government guidance, that we could not yet re-open the bar. A decision on when to re-open the bar will be made when Government legislation allows.

**092/20. Parish Hall Roof.**

Councillor G Senior left the meeting for discussions on this agenda item as he has submitted one of the received quotes. We have checked with YLCA and it is permissible for him to be considered for the contract.

Part of the parish hall flat roof over the kitchen/bar/committee room extension was repaired under emergency measure last month. It had been decided that the remaining (but less urgent) repair work would be put out to tender and three quotes obtained. The chair advised that we have received three quotes but one is only verbal so we are unable to action this item at this time. The clerk is chasing to ensure that the quote is submitted in written form and then the three quotes will be put to the parish councillors at the October meeting to decide which quote to accept.

**093/20. Parish Hall Toilets.**

It is over 20 years since the parish hall toilets were renewed although the disabled toilet is much newer. The clerk advised that the men's toilets were in need of a major overhaul and we have had two companies come in to quote for renovations. The clerk has requested a combined cost for all three toilets and then an individual cost for each toilet. The amount to renovate will then determine parish council course of action. As yet, we have only received 1 official quote with the second promised in time for our meeting but it has not actually arrived. At the moment, it is proving to be difficult to get a third quote but the clerk will persevere. This item will be put back on the agenda for the October meeting when 3 quotes should be in place.

**094/20. Trustees of Hollings Lane Playing Fields.**

The clerk advised that we now have 2 teams using the pitch at Hollings Lane which gives an income stream of £800.00. Any home cup games will add to this but cannot be relied upon or guaranteed.



The cost of maintenance of the field by RMBC is £2836.48pa and we also have a bill for cutting back trees at £352.80 so £3189.29 is required less £800 football income making £2389.28.

**Mover: Councillor A Martin**

**Seconder: Councillor J Parsons**

**Resolved: That a grant of £2400 be given to the Trustees of Hollings Lane for financial year 2020/21.**

**095/20. New Printer for Parish Council.**

The clerk advised that the printer used for parish council work was now broken and a replacement was required. A suitable HP printer/scanner was available at a cost of £154.99

**Mover: Councillor B Shaw**

**Seconder: Councillor G Senior**

**Resolved: That the clerk purchase the new printer at the advised price.**

**096/20. Memorial to Front Line Workers During Covid-19 Epidemic.**

A local resident had submitted a request to the parish council for a permanent commemorative plaque, outside bench or similar as a memorial to the dedication and hard work of front line workers during the Covid-19 epidemic. This issue was discussed by the councillors and it was felt that this was a good idea and would be supported by the council with the general feeling that a new bench with an appropriately inscribed panel would be the most suitable way to celebrate the unselfish work of all front-line workers. The clerk then advised that he had attended a recent meeting at Thrybergh Country Park and they advised that they were looking to set up a Covid Memorial Garden in Hope Fields and the project would create a wildlife area commemorating the victims of Covid-19. This would include wildlife planting, a sculpture, quiet areas, bird feeding areas and footpaths. This was hoped to be completed by March 2021. Other, satellite parks are planned for other parts of the town too. The councillor's opinion was that this would be a suitable place for our commemorative bench. The clerk will liaise with County Park management to discuss this further and will report back to the council when in a position to do so.

**097/20. Planning Applications**

Planning Application RB2020/1264, an application to build a two storey rear extension at 3 Orchard Villa, Park Lane. The council considered the planning application and there were no objections raised.

**098/20. Items Of Correspondence**

To consider the following new Correspondence which has been received since the August meeting and decide actions where necessary.

(a) Community First Newsletter

(b) White Rose Update

(c) VAR Bulletin

(d) Neighbourhood Watch – Our News August 2020.

(e) SLCC News Bulletin

(f) Rotherham North Neighbourhood Newsletter August 2020.

(f) South Yorkshire Police & Crime Panel Annual Report 2019-20

**099/20. Items of Report.**

The clerk reported on a meeting at Thrybergh Country Park with Rt. Hon John Healey, Kevin Burke and various members of country park staff. The meeting had initially been set up by the local resident leading the speed reduction scheme on Doncaster Road but he did not attend the meeting as staff at the country park wanted to keep numbers as low as possible to stay within Covid-19 guidelines. The Covid-19 memorial park mentioned earlier was discussed and staff presented their ideas/plans for the future development of facilities at the park. The draft plan is still being worked upon before it is forwarded for further consultation. The plan is intended to review children's play areas, catering, footpath layout, possible education centre, toddler areas, reviewing the campsite and the wildlife potential of the site. The underlying theme is improving wildlife and public enjoyment of it. The old filter beds are being considered as an education centre and a new notice board will be in place by end November. They are also building a stone bench overlooking the reservoir. Other items discussed were the possibility of putting in a new main entrance and car park and how to get the best from the available facilities. All is designed to improve and extend the stay of visitors to the park. Of course,

much of their plans will depend upon available funding. The parish council will try to work as closely as we can with the Country Park to develop what is already a beautiful asset to both Thrybergh and Rotherham.

**100/20. Matters Requested by Councillors and/or AOB.**

There were no matters raised.

**THE PRESS AND PUBLIC WERE THEN INVITED TO LEAVE THE MEETING.**

**101/20. Proposed Closure of Rotherham Branch of the Co-op Bank On 25<sup>th</sup> November 2020**

The chair advised that a letter had been received from the Co-op Bank advising that the Bridgegate branch is one of the banks to close which was part of a cost cutting exercise recently advised. The clerk had contacted other parish councils to see if this was affecting them and the general consensus was that changing banks was a very difficult and lengthy process. This had already been our experience when we changed our contact details last year with the Co-op and HSBC banks due to the employment of a new clerk. If we remain with the Co-op then paying in could still be done at local post offices but it may mean that a bank card is needed rather than the old paper remittance book. It was decided that we would remain with the Co-op bank as an on-line bank and assess the situation in 1 year's time.

**102/20. National Joint Council for Local Government Services (NJC) Salary Award 20/21.**

The clerk advised that the pay settlement for parish clerks had now been finalised at 2.75% backdated to 1<sup>st</sup> April 2020.

**103/20. Clerk's Annual Assessment**

The chair advised that the annual assessment for the clerk had been delayed due to the Covid-19 epidemic and a date would be set up shortly for this to be done by the staffing committee. The clerk to contact the staffing committee and set up a suitable date for a meeting in the parish hall.

**104/20. Accounts For Payment.**

The Council considered the schedule of accounts for payment August and it was noted that there was a duplication in the list. This was then removed and the new amount given to council.

**Mover: Councillor A Martin**

**Seconded: Councillor K Endicott**

**Resolved: That the schedule of accounts for payment, as now re-submitted, be approved and signed by the Chairman.**

**105/20. To notify the Clerk of Matters for inclusion on the Agenda of the Next Meeting.**

There were no matters raised.

**Date Of Next Meeting**

The date of the next Council meeting was confirmed as **Thursday 1<sup>st</sup> October 2020, (starting at 6.30 pm).**

**Closure of Meeting at 8.20pm.**

  
Glen L. Endicott  
Chairman